

# SAMPLE TIME LINE

## INTERIOR DESIGN

**Discovery.** Aesthetic inspiration, scope refinement, time line development, furnishings floor plans.

**Sourcing.** Selection of furnishings, fabrics, rug and floor coverings, decorative lighting, art and accessories.

**Purchasing.** Client proposals, vendor purchase orders, expediting, tracking, receiving and inspection.

**Installation.** Management of furniture delivery and interior installations, oversight of placement, accessorizing, styling, art placement.

**Refinement.** Resolution management for any damaged items, making additional placement suggestions, ongoing design assistance as needed.

## INTERIOR ARCHITECTURE

**Programming and Schematic Design.** Scope refinement with Client's team, consulting on space configuration and design concept.

**Design Development.** Development of design drawings, preliminary elevations, material inspiration.

**Construction Documents.** Collaborate on selection and create schedules for lighting, materials, plumbing, finishes.

**Construction Administration.** Regular site visits, collaboration with Client's team to ensure proper execution of design elements.

	<u>Year 1</u>	<u>Year 2</u>
<b>Interior Architecture Team</b>		
Programming & Schematic Design		
Design Development		
Construction Docs		
Construction Administration		
<b>Interior Design Team</b>		
Discovery		
Sourcing		
Purchasing		
Lead Time		
Installation		
Refinement		